

# **CLEM LEMIRE ARTIFICIAL TURF FIELD PROJECT BUILDING COMMITTEE**

**October 14, 2010**

**Town Hall Conference Room L103**

## **SPECIAL MEETING MINUTES**

- I. Call to order – the meeting was called to order by Chairperson Klett at 7:02 pm.
- II. Roll call – Members present: Maureen Klett, Mike Lenares, Jay Bottalico, Bill DeBlasio, Don Woods, and Rich Khentigan. Others present: One member of the public; David Dickson, Milone and MacBroom; Bruce Till, Superintendent of Parks and Recreation; and Jeff Baron, Dir. of Admin. Services.
- III. Public participation – None.
- IV. Approval of October 7, 2010 meeting minutes – Mr. Woods made a motion to approve the minutes of the October 7, 2010 meeting, as presented. Second by Mr. Bottalico. The motion passed unanimously.
- V. Review and consider preliminary plans – Presented by Mr. Dickson. The preliminary plans had been substantially reviewed by the Committee at the October 7<sup>th</sup> meeting. At that time, Milone and MacBroom had been asked to locate places within the Lemire Recreation Complex for the additional approximately 4,500 cubic yards of excess fill that otherwise would be required to be trucked off site. Mr. Dickson recommended three potential locations, two beyond the outfield edge of the baseball field and a third in the triangular area where the park's sign is currently located. The largest area beyond the baseball field would be approximately 30' by 120' but would keep the existing drainage swale. In the area where the sign is located, a berm could be created and the sign relocated to the top of it. The other location considered was in the overflow parking area. Keeping all the excess fill on site would require Inland Wetlands Commission notification.
- VI. Review and Consider preliminary cost estimates – The preliminary cost estimates, labeled Opinion of Probable Construction Costs, and dated October 7, 2010 had been considered by the Committee at their last meeting. If the 4,500 cubic yards of fill are not removed off site, the anticipated savings would be in the \$25,000 to \$30,000 range. The

contractor would still have to strip the topsoil, stockpile it, load it into trucks, back it down Willard Avenue using flaggers, etc. Mr. Dickson distributed a memorandum on additional services, dated October 14, 2010. This would be an additional \$4,300 for surveys and wetlands flagging, if the Newington Highway Department moved the earthwork. If the contractor would be required to relocate the excess fill on site, Mr. Dickson estimated it would be another additional \$3,000 in design costs that would be needed to include this work into the plans and specifications.

Mr. Khentigan made a motion that the Committee accept the preliminary plans and cost estimates as prepared by Milone and MacBroom, and that the Committee include items 1 through 7 on the construction cost estimate of October 7, 2010 in the Base Bid, and include items 8 through 11 as separate add alternate bid items. Second by Mr. Bottalico. Discussion: The project still has to go to Wetlands for review. The Committee can't negotiate savings with the Contractor for keeping the fill on site unless they have Inland Wetlands approval, and in order to get that the Committee would need to authorize the additional survey and flagging, which are not part of the October 7, 2010 cost estimate. The motion passed unanimously by a vote of 6 YES to 0 NO.

The consensus of the Committee was not to authorize the additional money for wetlands survey and flagging. The Committee could go back before Inland Wetlands in the spring if it wished to pursue savings from keeping all the excess fill from the existing field on site. The anticipated schedule is to be out to bid in January and to open bids in February. If, as anticipated, extra funds are needed the contract could be awarded and signed in April following the adoption of the 2011-12 budget. Mr. Till will amend the agenda for the Board of Parks and Recreation meeting of October 19<sup>th</sup> to allow for their consideration of the preliminary plans and cost estimates.

- VII. Discuss turf manufacturer selection process – Mr. Dickson and Mr. Baron informed the Committee of the anticipated process for selecting a turf manufacturer. Milone and MacBroom would prepare minimum requirements that any artificial turf would be expected to meet. The Town would issue an RFP, open to all turf manufacturers. Proposals, without pricing, would be received and a short list of firms to be interviewed would be developed. Those firms would provide pricing at the time of the interview. The turf manufacturer would be chosen by the Committee as a whole and their price determined at that time. The manufacturer selected and the resulting dollar amount would be included in the field construction bid documents as requirements.

- VIII. Other business pertinent to the Committee – The next meeting will be held on November 18<sup>th</sup> at 7:00 pm. Milone and MacBroom shall submit a formal application to Inland Wetlands, probably by October 22<sup>nd</sup>. Mr. Dickson will speak with Town Engineer Anthony Ferraro to request that the Commission receive and act on the submission in the same evening. Mr. Dickson will notify Mr. Till of the answer and Mr. Till will in turn notify the Committee members.
- IX. Public participation – None.
- X. Committee response to public participation – None.
- XI. Adjournment – the meeting adjourned at 8:20 PM.

Respectfully submitted,

*Jeff Baron*

Jeff Baron  
Director of Administrative Services